

Gail Hillinen
(On behalf of JABBA)
PO Box 133
Jerramungup WA 6337

October 8, 2013

Mr Bill Parker
Chief Executive Officer
Jerramungup Shire Offices
2-4 Vasey Street
Jerramungup WA 6337

Dear Bill

Re: Proposed Jerramungup Shire Arts Council (JABBA)

Please find attached a synopsis of a project that aims to provide the people of our Shire with a new, coordinated approach to explore and enjoy Arts.

Our purpose in writing this letter is to seek from the Shire Council permission to use the old FBG building at Lot 24, 9 Memorial Rd, Jerramungup and rent it for an annual peppercorn lease. We already have some ideas on how to develop this property which will need to be formalised and presented to the Shire. Should our application be successful it will not only provide a home for JABBA but will be a great attraction in the town for tourists and visitors. We believe that the old FBG building to be ideal for our needs. It is a suitable size, is located in the middle of town making it very accessible and is close to other venues where we might in future, have outdoor events.

From here we could manage the administrative side of JABBA and also host exhibitions (indoors and outdoors), run workshops, sell and promote local products, provide information and advice to interested people. We would develop it into a focal point of interest within the town to attract visitors and locals. We have a great number of proposed events, exhibitions, workshops, etc in music, visual arts, dance and theatre which would also bring life to the town at times when it is currently deserted.

It would also provide an interesting place for tourists to visit when everything else is closed.

We have spoken on several occasions to Steve Elsen who was originally considering taking over the lease on this property in order to have photographic exhibitions. He has indicated very strongly that he would be happy for us to take on the lease and coordinate his exhibitions. Steve is also keen to work with us to develop the walk-through bird aviary, conduct guided walks and give expert talks and assist with grant applications to carry out the work. We have already approached the JDHS to involve the students in the making of viewing boxes, trail markers and have the Year 8-10 students take on the role of keeping the trails neat and clean. The school is very happy to be involved in such a project as the students will be engaged in

community service, develop a sense of ownership (and thus less likely to engage in vandalism), participate in a valuable environmental program and develop a strong sense of respect for our town and environs.

We already have community support for of the proposals in terms of financial and physical help. Great interest and enthusiasm has been expressed for an Arts Council in our Shire.

We would also like to invite any interested member of the Shire to attend our planning meetings and help plan the direction that the organisation will take place. At this stage we have a steering committee and we see our job as gathering data, organising, planning and preparing the organisation ready for the first elected committee. This initial committee consists of a group of people with excellent leadership, management and finance skills; and high levels of previous community engagement. A brief profile is attached.

We have included a lot of information to give you an overview of what has already been happening. A lot of work has already gone into planning, research, community discussion, contact with government bodies regarding how to access funding and what is available. It turns out that there is a lot of money available for just this purpose. We have also had meetings with the management group from Ravensthorpe Arts Council and local tourist groups and other relevant groups. We have a list of places and people to visit to find out what works and what does not!

JABBA will add a new and exciting dimension to life in our Shire. It offers alternatives and or extensions to adults and children who are currently involved in sport. It will help to develop aspects of our children's personalities and abilities by providing them with incentives and stimulation to become involved in new and different activities. The location of the old FBG building is ideal for this purpose. It is close to the Rootpickers Hall, Roe Park and CRC which all provide exciting and beautiful venues for events. JABBA will be the focus for a cultural precinct in our town.

We understand that this proposal will need to be taken to Council. Anne Sparrow and I are available to attend a Shire Council Meeting to speak to this proposal, answer questions and listen to any exciting advice or ideas you may have.

We are therefore requesting that the Shire of Jerramungup favourably consider our application to lease long-term, at a peppercorn rate, the building located at Lot 24, 9 Memorial Drive for use by JABBA (Jerramungup And Bremer Bay Arts).

Please let me know if you require any additional information in order to come to a decision about this matter.

Thanking you in anticipation of your positive response to this proposal.

Yours faithfully

Gail Hiilinen, Chairperson (0419 96 06 56)

Anne Sparrow, Vice Chair, Treasurer (9835 1942)

Katie Tapscott, Secretary (9835 2015)

JERRAMUNGUP AND BREMER BAY ARTS (JABBA)

Our Mission: To promote and implement a range of dynamic activities and interactive events that promote the health, happiness and well-being of people of all ages, cultures and genders within our community.

Over the past year a small group of committed people have been working on a project that will add a new and exciting dimension to our community.

After public consultation we have provisionally decided on a name for this group, JABBA (Jerramungup And Bremer Bay Arts) which reflects the unity of the Shire and sounds interesting. JABBA is a new initiative by the artists and people interested in arts in our Shire.

We have conducted two public meetings – one in Jerramungup and one in Bremer Bay and made extensive contact with the artists and hobbyists on our newly created Artists Register as well as informal discussions with interested people. At this stage, we have formed an inaugural steering committee which will determine the constitution, operating protocols and direction for the organisation based on the priorities identified through community consultation and required by law.

Our primary aim is to ensure that this is a truly whole-community project with the citizens of the Jerramungup Shire participating fully and ensuring that exciting and innovative events and venues are available throughout the Shire. We aim to ensure maximum use of our local extensive resource base of talent and have people conduct courses and workshops in both major towns and other locations within the Shire.

Our initial priorities are:

Immediate

- Make start-up funding applications & secure Funding
- Establish banking protocols
- Establish networking and communication with CRC and Sports Club
- To be inclusive and respectful of our cultural diversity
- Secure venue (Jerramungup) from which the organisation can operate
- Clean, clear, paint (building and grounds)
- Provide advice, advertising, venue and financial support to local artists and projects
- Set up display of local art and craft products for exhibition and sale
- Initiate some simple community activities
- Advertise in the community

3-12 Months

- Provide information to the public and provide an opportunity to see and enjoy our artistic and talented diversity
- Provide support and advice for community projects and artists
- Apply for grants to initiate special projects
- Establish ongoing activities

- Develop a register of artists and contact information within our community
- Develop a whole-shire annual calendar of events
- Organise a *small number of visiting cultural events within the first year of operation*
- Establish some ongoing cultural groups (eg music/theatre)
- Grant application for funding to develop the Bird Aviary

12-24 months

- Secure venue in Bremer Bay from which community arts can be coordinated
- Develop the organisation to a point where the first elected committee can effectively take over and run the organisation
- Construction of the Bird Aviary
- Develop a website (including individual artist profiles & photos of artist & artworks, information)

We have identified a number of ambitious and exciting inaugural projects which include:

Initial projects

- Busy Bees
- Establish Opening hours & volunteer roster
- Initiate whole Shire calendar of cultural, sporting & significant events
- Planning meetings with artists and interested local people
- Organise handling system and display stands/units)
- Prepare exhibition (Steve Elson)
- Official Opening for JABBA
- Community-wide art competitions: design a logo for JABBA, name for Art Gallery & Bird walks
- Establish the community garden
- An open-mike night for experienced and enthusiastic musicians

Medium & Long Term

- An outdoor film/performing arts area
- Walk-through bird aviary including expert speakers
- Workshop area for guest artists (local and visiting)
- Developing an extensive children's art program including visual, dramatic, music aspects
- Bird walks including marked trails, worksheets, viewing boxes and signage
- Promoting the use of local art in buildings and the local environment.
- Design and technology workshops to create viewing boxes for placement of the bird walk trails and the walk-through aviary.
- Sculpture workshop to create features for the town square.

Many people have already expressed their interest in donating their time and resources to establish particular areas of interest. Initial investigation also indicates that there is considerable funding to source these projects.

PROPOSED PROPERTY USE

(a) Memorial Road, Jerramungup

The building will be a multi-purpose centre, including (but not limited to):

- Central coordination:
 - Management, information
 - Assistance and management of local artists
 - Coordination of local cultural calendar
 - Dissemination of information (via mail, phone, email, newsletter, etc)
 - Advertising & promotion
 - Managing grant application, organisation, acquittal
 - Displays, exhibitions (general and specific)
 - Workshops (adults and children)
 - Committee meetings
 - Display and sale of local arts and crafts
- Features:
 - Dedicated Gallery
 - Walk-through aviary
 - Outdoor exhibition/activity area
 - Open-air theatre (films/plays/ choral, etc)
 - Community garden
 - Kiosk and eating area
- Exhibitions: Both local and travelling
- Coordinating cultural events & guest artists
 - Opera, Plays
 - Choral performances
 - Local artists, Artists in residence

Extensive work will need to be done to develop the site to provide a quality product able to cater for a diverse program. Funding can be applied for many of the projects and community input will make it easier to realise these plans.

Internal modifications may include:

- Large worktables/chairs (similar to an art room)
- Mobile display panels
- Wall hanging equipment for art works
- Display cases/stands
- Electrical work
- Internal painting
- Simple kitchen facilities
- Office space
- Library/storage area
- Toilets (possibly)
- On-going maintenance

External modifications would include:

- Earthworks, fencing, landscaping
- Major work building a large covered birdcage with safety entry/exit points
- Stone work and electrical work (for outdoor theatre)
- Planning and construction of community garden – beds, irrigation, pathways, planting, etc
- Electrical work
- On-going maintenance

(b) Bremer Bay Road, Bremer Bay

As this is a whole-shire project and we are mindful of maintaining healthy relationships throughout the Shire, we would also like to have a base in Bremer Bay to operate on the same lines as outlined above. Jerramungup would remain the administrative centre but activities covering all aspects of the Arts would be conducted across both venues (and other venues as appropriate).

There is currently a building that the craft groups lease from the Shire near the Bremer Bay Caravan Park. This would be a perfect venue for the Bremer Bay base. It is definitely close to a large potential audience and has easy access. Planning upgrades will require investigation and planning similar to the above.

However at this stage we are only looking at setting up the first venue. We would ask the Shire to consider this proposal and bear it in mind when planning new changes and infra-structure in Bremer Bay.

RANGE OF POSSIBLE PROGRAMS

Workshops

- Adults
- Children

Groups

- Choir: Children and adults
- Theatre: Troupe of performers, 1-2 performances per year
- Music: Open mike, instrument tuition, fun musical activities, drumming, etc
- Drama: confidence building, self-awareness, Theatre Sports

Guest Artists

Based on community wishes and availability of artists

- Cooking, Painting, Music, Theatre, Card Making, etc

Exhibitions – Travelling

- Art
- Opera
- Shakespeare
- Contemporary drama

Annual Events

- Film Festival
- Hidden Treasures "Bloom Festival"
- Great Southern Art & Craft Exhibition
- JABBA Markets (Jerramungup & Bremer Bay, perhaps other locations)

Special Events

- Community-based projects; town art (sculptures, flags, seating, etc)
- Projects using special funding

FUNDING ARRANGEMENTS

After discussion with various bodies, we believe the best arrangement for this organisation would be to become an incorporated body. In this way the financial integrity and management of funding and HR management will be open and transparent.

We would ask the Fitzgerald Biosphere Group to oversee the funds. The FBG and JABBA have many common interests and will often be involved in the same, similar or complimentary activities, so it is sensible to build on this and work closely together.

This would also be acceptable to organisations that provide funding. The normal protocols would be in place about the correct number of designated people who can sign cheques, audits and acquittal of funds, periodic financial reports, etc.

THE COMMITTEE

- Incorporated Body
- Must include people representative of the whole Shire with a diverse range of specific interests
- Meetings to be held alternatively in Jerramungup and Bremer Bay (other locations to be considered if requested/required)
- The Shire, CRC, FBG and other interested organisations will be invited to nominate a representative
- It is expected that JABBA will become the Peak body for liaison, networking and planning with organisations such as Hidden Treasures, Great Southern Arts & Crafts, Ravensthorpe Arts Council, Denmark Arts, Australian South West Marketing, Jerramungup & Bremer Bay CRC, GSDC, FBG, WA Tourism, Planning & Tourism bodies, etc.

PROPOSAL FOR TANK CONVERSION

- The committees plan is to recycle as much as possible materials/resources that have an historic value.
- There are three water tanks in position behind the main building.
- This plan is based on the tanks being suitable for conversion (i.e. condition)
- There are three tanks.

Proposal 1

- Cut the front off the tanks. Insert a frame with a counter.
- New roof, concrete floor, electrical work
- To be used to serve and store food, beverages, fridges, equipment
- Light meals (warmed in microwaves, pie warmers etc), cakes, coffee/tea, soft drinks, icecreams to be served.
- Gourmet Hampers for use in the Theatre area to be prepared in this facility

Proposal 2

- Cut tanks in half and use for garden beds in the community garden

INITIAL JERRAMUNGUP SHIRE ARTISTS

Jerramungup

◦ Eva Lee	Knitting
◦ Janine Barrett	Cards
◦ Alison Ross	Beaded serving sets
◦ Catherine Hackling	Candles
◦ Nancy Dewar	Photography
◦ Jamie Bavoillot	Hair accessories
◦ Ros Lilford	Drawing
◦ Gwen Earnshaw	Painting
◦ Erin Tapscott	Preserves/lollies
◦ Linda Giblett	Cards
◦ Denise Lee	Sewing
◦ Eleanor Pocock	Poetry/Author
◦ Rosemary Wisewould	Author
◦ Christina Petterson	Quilting/Author
◦ Anne Sparrow	Quilting/Cards
◦ Matt Burgess	Music
◦ Esko Hillinen	Music
◦ Leigh Nelson	Music
◦ John Alaouze	Music
◦ Owen Thomas	Music
◦ Nathan Brown	Drama/Theatre
◦ Veronica Thomas	
◦ Tash Brown	Artist
◦ Chris O'Dea	Drama/Theatre
◦ Viv Hillyer	Artist
◦ Monique Forde	Artist
◦ Valerie Scott	Artist
◦ Murray Stringer	Poet
◦ Shane Edmonds (Sitting Eagle)	Poet
◦ Gail Hillinen	Glass – jewellery & glassware
◦ Stephanie McMurtry	Knitting (scarves)

INITIAL JERRAMUNGUP SHIRE ARTISTS

Bremer Bay (BB CRC Naomi 9837 4171)

◦ Barbara Thomas	Silver	
◦ Pam Edwards (c/- BB Clickety Clackers)	Knitters	
◦ Melanie Haymont	Jewellery	
◦ Kylie Retallick	Sewing	
◦ Craig Lebons	Photography	
◦ Rosemary Bilsby	Glasswork/Mosaics	
◦ Gloria Jury (Pre. BB Art & Craft Group)	Quilter	9837 4403
◦ Rhonda Goddard	Quilter	9837 4242*
◦ Rhonda Ford	Quilter	9837 4335
◦ Jackie Bonants	Quilter	
◦ Maria Tomasini	Quilter	
◦ Barbara King	Quilter	
◦ Julie Loftus	Quilter	
◦ Mary Jack	Quilter	
◦ Pauline Rogers	Quilter	

THE STEERING COMMITTEE

The steering committee for the JABBA Committee has wide range of appropriate skills and experience to effectively manage a new and dynamic organisation. Collectively we have the skills, initiative and enthusiasm to plan, source, develop, follow through a complex project to a successful outcome.

Gail Hillinen – Chair (JP, Dip Tchg, B Ed, GDRE, Master Bus Ed (Distinction))

- Education: Leadership & Management: Principal, Deputy Principal, University lecturer, consultant, leadership roles, training, document/grant writing, management of hundreds of students and adults as well as educational program
- WAPDPA committee member (Secretary, Treasurer): organising conferences (venue, accommodation, guest speakers, etc), organising & delivery of professional development courses, participation in reference groups, selection panels (chair and panel member), management of funds, correspondence
- Justice of the Peace: working with disadvantaged youth, visiting prison JP, 7 years at East Perth Lock Up, sitting on the bench Midland Court
- Proprietor of caravan park: dealing constantly with people, upgrade of whole facility
- Human Resource and Financial management: Extensive experience in grant writing, budgeting, acquittals, planning, selection and performance management of staff.
- High level of community engagement – Current: Jnr Basketball Committee Member & Records Keeper, Bus Committee Secretary, CRC Secretary, Hidden Treasures Committee
- Ability to multi-task and focus on the task at hand.

Anne Sparrow – Vice Chair, Treasurer

- Executive Office FBG
- Federally appointed committee member Regional Development Authority (RDA) Great Southern
- Extensive experience with promotion & media – preparation of media releases, flyers, etc
- Green Card Certificate (DWG) in sustainable environmental practices
- Extensive experience writing successful grants
- Ability to organise large events including conferences, field days, art exhibitions
- Human resource and financial management skills: appropriate management of funds, acquittals, reporting
- High level of community engagement: JOCCA Chair, P&C Dep Chair
- Ability to multi-task and focus on the task at hand.

Katie Tapscott – Project Officer (B Ed, B Sc Chem)

- High level of planning, organisation and management of diverse groups of people.
- Innovative and ability to take on new tasks/skills successfully
- Certificate IV Training & Assessment (to teach in TAFE)
- High level of community engagement – ex- Treasurer & current Secretary Netball Club

JABBA Proposal
Lot 24 Memorial Rd, Jerramungup

	Stat us	Description	Dimensions	Use	Proposed Upgrade
1	VL	Community Garden	10 000 x 16 000	A place of growing, peace and tranquillity for the whole community.	Gardens, paths, irrigation, fencing, shaded areas, additional gate for external access when centre closed.
2	ES	Small shed "The Siding"	4 400 x 3 200	Storage for tools, fertilisers, equipment	Shelving, storage bins
3	VL	Active outdoor area	(a) 7 500 x 16 000	Activity area: Painting, gymnastics, drama, etc	Lawns, reticulation, undercover area
(a)	VL	(a) Team/mind/building/activity area	(a) 7 500 x 16 000	Activity area: Painting, gymnastics, drama, etc	Installation of shed, concrete pad, storage bins, shelving
(b)	PB	(b) storage shed	(b) 6 000 x 3 000	Storage of gym mats, easels, drama equipment, etc.	Pergola, paving, garden, tables & chairs
4	VL	Recreation, eating	7 000 x 7 500	A place to sit, eat, talk, enjoy, entertain	Minimal internal work – enough to protect art works on display but retain the "shed" character. Good lighting, picture hangers, display boards/stands
5	ES	Large shed "The Big Shed Gallery"	8 000 x 7 400	Main Gallery	
6	VL	Theatre Area "The Wedge"	10 000 x 16 000	Plays, musical presentation, movies, etc.	
(a)	VL	Seating area	10 000 x 13 000	People can bring a blanket or seat on deck chairs	Lawn, deck chairs, lighting
(b)	PB	Storage	3 000 x 2 500	Storage for props etc	Shelving, storage bins
(c)	PB	Stage/screen	3 000 x 5 000	Performing area	Raised stage area, large outdoor screen
(d)	PB	Storage	3 000 x 2 5 00	Storage for deck chairs	Shelving, storage bins
(e)	ES	Water Tanks "Water Tank" Kiosk	2 000 x 6 000	Kiosk – soft drinks, alcohol, icecreams, snacks, hampers, etc during events.	Convert existing water tanks to catering area
7	ES	Administration & Display			
(a)	ES	Workroom	5 500 x 8 300	Workshops, demonstrations	Large worktables & stool (similar to art room), storage & shelving
(b)	ES	Storage	3 500 x 3 500	Storage	Shelving
(c)	ES	Office	3 500 x 3 500	Administrative centre	Desk, phone, computer, shelving, etc
(d)	ES	JABBA Art & Craft Room	7 000 x 4 750	Display and sale of local arts and crafts. Information	Display boards/stands, shelving, picture hanging to highlight products.
8	VL	Access Area	6 000 x 12 000	Access to all areas behind the building.	Paths, gardens, reticulation

Legend: VL = Vacant land, ES = Existing structure, PB = Proposed Building

NOTES

All measurements are approximate.

All office, workshop and gallery areas will need to be painted.

Signage will be required for all areas.

Additional toilets may be required.

Extensive funding is available for most aspects of the proposal.

Volunteers will be required to carry out some projects.

Prepared by G Hillinen, 0419 96 06 56

September, 2013

JABBA Proposal
Lot 25 Memorial Rd, Jerramungup

Area	Status	Description	Dimensions	Use	Proposed Upgrade
1	VL	Walk-through Bird Sanctuary	23 000 x 54 000	<p>A place of beauty, peace and tranquillity for the whole community.</p> <p>Shire, JABBA, school, local groups and guest artists to create atmosphere and develop the space.</p>	Benches, community art, water feature, gardens, edging, pathways (local crushed limestone)

JABBA Proposal
Lot 23 Memorial Rd, Jerramungup

Area	Stat US	Description	Dimensions	Use	Proposed Upgrade
1	VL	Town Square	23 000 x 54 000	A place of beauty, peace and tranquillity for the whole community. Shire, JABBA, school, local groups and guest artists to create atmosphere and develop the space.	Benches, community art, water feature, gardens, edging, pathways (local crushed limestone)

This proposal will create a beautiful space within our town to compliment the fantastic changes that have taken place over the last couple of years.

It will provide another focus to draw visitors to our town and also provide a beautiful place for locals.

This project will help complete the concept of a town precinct – small, compact, carefully planned and providing many services as well as recreational venues.

We see this space as an extension of the JABBA Arts Centre and a project that can be carried out by JABBA and the Shire of Jerramungup.

JABBA - Proposed Plan

LOT 23

23 000

LOT 24

16 000

AREA 8 - Vacant Land
Proposed Town Square
23 000 x 54 000

Prop Gate

AREA 1 - COMMUNITY GARDEN
10 000 x 16 000

Existing Bldg
Area 2 - Storage
3.2 x 4.4

Area 3 - ACTIVE OUTDOOR

Area 3(a) - Lawn Garden
1500 x 16 000

Area 3b
Storage Shed
6000 x 3000

Area 4 - RECREATION
8000 x 7000

Existing Bldg
Area 5 - Gallery
8000 x 7400

Area 6 - THEATRE AREA
10 000 x 16 000

Area 6(b)
Storage

Area 6(c)
Stage & Screen

Area 6(e)
Existing Tables (Kiosk) Storage

Existing Gates

Area 7 - Admin Toilet
Area 7(a) Workroom
5500 x 8300

Area 8 - Access
6000 x 12400

Area 7(b)
Library & Storage
3500 x 3500

Area 7(d)
Display, Info, Sales
7000 x 4750

Area 7(c)
Office
3500 x 3500

SHIRE OF RAVENSTHORPE ARTS COUNCIL

- Shire 9839 0000
 - Ainsley 0427 383 078 Sec, RAC, Ainsly@bigpond.com
 - Jenny Chambers 0429 381 018 Pres, RAC
 - Website: www.raveaboutart.org.au
 - Blog page: raveaboutart.blog.shot.com
 - Facebook – search “Ravensthorpe”
-
- Contact 15/1/13
 - RAC AGM Sun 2/2/13 – Hopetoun – welcome to attend
 - Discussed funding – Country Arts Council
 - Meeting with Jenny Chambers – RAC, Jan 25, 9.00 am, Country Kitchen
 - Discussion – Branding, Constitution – Jenny/Ainsley will get copies to us

Dear Di

I am trying to establish an Arts Council in Jerramungup Shire. We have lots of artistic people and there is no cohesion or structure to support this significant group. Lots of people have indicated that it would be a good idea but (as usual) no-one had time to kick start it. So for the last couple of months I have been making phone calls, having meetings with people, I have paid for the postage, phone calls, paper, fuel, venue hire, etc – so I hope it all comes together! My friend Anne Sparrow has been doing some of the leg work with me.

I have just sent out 60 letters inviting people to a Preliminary Arts Council Meeting to discuss what I have found out and to see if there is enough interest to go ahead and form a committee. I would like to have a couple of people come as guest speakers and talk about their experiences. Hidden Treasures is the most successful community organisation I have ever come across and I was wondering if you would like to come along to our meeting and talk about incorporated community groups – some of the secrets of making it successful and sustainable and some of the things to be wary off.

I have attached a copy of the letter I sent out and a draft agenda – which I fully expect to change before the meeting as we learn more and refine what we think this preliminary meeting should cover.

The meeting will be on Thursday, 14th February and the CRC Centre in Jerramungup. Please let me know if you are able to come.

I am already excited about the Bloom Festival 2013. My little tea room and gardens already looks beautiful and I am very happy with my jewellery display and studio. I haven't done much glass work over summer as my kids (we have custody of our three young grandchildren) have been home for the holidays and need constant attention – but they are going back to school on Monday and I am going back into my studio!!

Hope to talk to you soon.

Regards

Gail Hillinen

Jerramungup Caravan Park (Pincushion Tea Room and Glass Studio)

Gail Hillinen
PO Box 133
Jerramungup WA 6337

Mr Brent Bailey
Acting CEO Jerramungup Shire
Vasey St
Jerramungup WA 6337

Dear Brent

Further to our informal discussion this morning, this is to confirm that Anne Sparrow and I are investigating the establishment of an Arts Council to represent the whole of the Jerramungup Shire. Please find attached meeting details and a proposed agenda which may change as the meeting draws closer and new issues and information emerge.

If you have a member of staff or a Councillor who would like to attend, please give them a copy of the attached information. We see a Shire representative as an important part of the Arts Council to demonstrate unity and to reassure people, if necessary, that this Arts Council is committed to improving and enhancing Arts opportunities for all residents in our Shire.

A lot of time and personal expense has gone into gathering information, writing and mailing letters, hire of venue, making phone contact with community members, organising morning tea, fuel to travel to Ravensthorpe, etc. I have done this because I believe this is an important initiative which will benefit every person young and old in our community either through direct participation or enjoyment through attendance at shows, exhibitions and events.

At this stage we do not require anything from the Shire of Jerramungup; however, we would of course like to have a positive partnership with the Shire to benefit all members of the community. Some of the things we would like to discuss with you in the future are:

- Financial support
- The leasing of the old FBG building in Jerramungup
- Access to the building next to the caravan park in Bremer Bay currently being used by a craft group.
- Having a Councillor or staff member as a committee member to act as a liaison and help plan a coordinated approach to events in the Shire.
- Perhaps occasional access to free photocopying of flyers, advertising, etc if special events are planned.

If the preliminary meeting results in our moving forward with this project, the inaugural committee will be formed and they will contact you.

Yours faithfully

Gail Hillinen
For the Proposed Arts Council for the Jerramungup Shire.
January 29, 2013.

- Most funding (Arts Council, Lotterywest) needs to be channelled through incorporated group. FBG and Jerramungup CRC are both options. CRC can provide advertising opportunities.
- *Outdoor film festival (international)*
- Jerramungup CRC is happy to support exhibitions. Old FBG building is also available. Other venues include the Bremer Bay CRC and Bremer Bay craft rooms.

Logo discussion:

Building a Creative Culture sub culture. To be explored further as the group develops.

Action: Gail and Anne to continue work:

- On contacting other Arts Councils to see what does/does not work.
- Prepare proposal to Shire re venue, support, etc.
- Making contact with other interested people
- Organising a meeting in Bremer Bay

Meeting closed: 12.00

Minutes prepared by Anne Sparrow

Dear

**Re: PROPOSED ARTS COUNCIL FOR
THE ARTISTS AND ENTHUSIASTS OF JERRAMUNGUP SHIRE**

This letter is from Gail Hiilinen and Anne Sparrow (residents of Jerramungup) and we have for some time been discussing ways of promoting, strengthening and developing new opportunities for artists and lovers of art in our Shire. We think an Arts Council would meet the needs of our community.

We would like to invite you to participate in preliminary discussions with a view to establishing an Arts Council for Jerramungup Shire. As a registered Arts Council we would be eligible to access funding which could be used for establishment, advertising, venue hire, coordinating events, developing a calendar of events, workshops, seminars and exhibitions, collegiality, sharing of skills and expertise, bringing quality shows to our communities, and generally having lots of fun!

Some of the goals we envisage are:

- Developing a cohesive approach and strong bonds between artists of all genres – for example (but not limited to) visual arts, wood/glass/silver artisans, sculptors, ceramics, quilting, sewing, knitting, theatre/drama, music, dance, etc.
- Providing a viable alternative for children who are either not adept at or interested in sport, or want to explore other options as well as sport.
- Establishing a coordinated approach to the planning and promotion of exhibitions, displays, events and markets across the Shire.
- Coordinating and promoting learning courses, specialist programs and collegiality with artists from within and beyond the Shire.

As a first step towards this, we need to get all the artists and hobbyists together and see if it is what we want and if such an organisation would meet the needs of the artistic people within our community.

The details for the Preliminary Meeting are:

Date: Thursday, 14th February, 2013
Time: 10.00 am
Venue: Jerramungup Community Resource Centre

Please RSVP to Gail 0419 96 06 56 or Anne 9835 1942.

A light morning tea will be provided.

Please find attached a draft agenda for the meeting to be held on 13th February, 2013. We have invited some guest speakers who we think will provide valid information and hopefully some challenging and thought-provoking insights into the world of Arts Management & Promotion.

Using community input, we have tried to identify all the people within our Shire engaged in or interested in any form of Arts. Please check with your friends and make sure everyone knows about this initiative. It is likely we have inadvertently missed some important people (and everyone is important)!

Come along, bring your ideas and share your Cares, Concerns, Celebrations and Comments. If you think we have omitted something important, bring your ideas along. Remember this is a preliminary meeting – fundamentally testing community waters, finding common ground and developing some directions for a new committee should we decide to proceed.

We look forward to seeing you!

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PROPOSED ARTS COUNCIL
PRELIMINARY MEETING
14TH February, 2013

Agenda

1. Welcome & Background
2. Benefits
3. Goals
4. Constitution
5. Scope (Genres, groups, individuals, organisation representatives – Shire, CRC, Tourism organisations, etc)
6. Name of this group (Call for suggestions)
7. Structure (Committee members; Patrons; Type of organisation)
8. Meetings (When? Where? Purpose?)
9. Activities (Already existing; Proposed; Representing all genre. Draft calendar)
10. Venues (How to develop? Where? Funding? Maintenance?)
11. Funding
12. Promotion & Advertising
13. Profile Register
14. Communication Within
15. Guest Speakers
 - a. Zahra Shazira “Threads & Networks”
 - b. Di Holly Hidden Treasures “The Best Hidden Treasure of All – A Model f Organisation”
 - c. Jenny Chambers Ravensthorpe Arts Council “Pinnacles & Pitfalls
16. Close of Meeting. Next Meeting date.

